

Registration Form

Please complete the registration form and fax/email to MCI Middle East LLC
Tel No: +971 (0) 4 311 6300 | Fax No: + 971 (0) 4 311 6301 | Email: asqmeaconference@mci-group.com

Personal Details

Title: Prof. Dr. Mr. Ms.

First name(s): _____ Last name: _____

Date of Birth (DD/MM/YY): _____ / _____ / _____ Nationality: _____

Company: _____ Job Title: _____

Address: _____ Nationality: _____

City: _____ State: _____ Country: _____ Country Code: _____ Postal / Zip Code: _____

Phone : _____ Mobile: _____ Fax: _____

Email: _____

Organisational Type

- Oil and Gas Construction Healthcare Pharma Food Safety Service/ Utility Innovation Government Education HR/Services
 Others

How did you hear about this event? (please select all that apply)

- E- Blast email Newsletter Website Social Media SMS Phone call from the organiser Via Business relation Other _____

Registration Fees

	Registration Categories	Early Bird 13 March to 31 July 2017	Late Registration 1 August to 22 October 2017	Onsite Registration 1 - 2 November 2017	Sub Total
<input type="checkbox"/>	ASQ Members	USD 410	USD 435	USD 455	
<input type="checkbox"/>	Non-Members	USD 485	USD 510	USD 535	
<input type="checkbox"/>	Students	USD 260	USD 285	USD 310	
<input type="checkbox"/>	Government	USD 410	USD 435	USD 455	

- Registration Fees entitles participants to attend all the conference sessions, symposiums, exhibition, coffee breaks and daily lunch.

** For administrative purposes, a copy of ID is required as proof in order to avail the registration fee for a student

Total Registration Fees _____ USD

Service	Day	Date	Price per person	No. of persons	Sub Total
VISA Service*			USD 165		

*After submitting the complete registration form and paying the fees, the conference organizer will send a confirmation for the registration and a visa application form. Visa issuance is subject to approval from Dubai Immigration. To avail Visa Service, booking of the hotel through MCI Middle East LLC is mandatory. Your visa application must be made by the **15 October 2017**.

Total Visa Fee _____ USD

Airport Transfers

	Transfer	Date of arrival / departure	Flight No.	Flight time	Price per person	No. of persons	Sub total
<input type="checkbox"/>	DXB Airport to Hotel				USD 65		
<input type="checkbox"/>	Hotel to DXB Airport				USD 65		

Total Airport Transfers

_____ USD

Hotel Accommodation

	Hotel	Single room per night	Double room per night	Check in date (dd/mm)	Check out date (dd/mm)	No. of nights	Sub Total (USD)
<input type="checkbox"/>	Dusit Thani Dubai	USD 190	USD 210				

- Hotel rooms are booked on a first come first serve basis. To guarantee a hotel reservation, a compulsory payment through bank transfer or credit card. Bookings will be subject to availability only at the time of reservation.
- For your convenience all hotel rates include Buffet Breakfast, WIFI internet, 10% municipality fee and 10% service charge, tourism dirham of AED 20.
- Hotel Check in: 14.00 hrs; Check out: 12.00 hrs. In case of early check in, we would kindly request you to pre-book your room to one night prior.
- Please note that the deadline for guaranteed room reservations is **(30 Sept 2017)**. Requests for room reservations after this deadline can only be handled upon availability and with credit card guarantee.

Total Hotel Accommodation

_____ USD

Terms & Conditions

- Registrations are confirmed only upon payment receipt.
- Registration fee apply as per the date of payment.
- If the payment is made within 10 days to the event date, a proof of payment or a credit card/letter of guarantee will be required.
- Should your payment not be received 10 days prior to the event date, the Event Organizer reserves the right to cancel your pre-registration.
- If you cannot attend the event, we are happy to accept a substitute delegate until **22 October 2017**. After this date, name changes can only be coordinated onsite with a fee of USD 20.00 or AED 75.00 per name changed

Cancellation & Refunds

- 100% refund - cancellation 30 days (**1 October 2017**) before the event date with a deduction of administrative fee of USD 100.00 or AED 365.00
- No refund - 100% cancellation fee will be charged for any cancellations 30 days prior to the event date.

Payment Mode 1

Bank Transfer

Beneficiary	MCI Middle East LLC
Account	AED - 1011233252601 / IBAN - AE200260001011233252601 USD - 1021233252602 / IBAN - AE280260001021233252602
Bank	Emirates NBD
Address	P.O. Box 11954, Al Souk Branch, Dubai, U.A.E.
Swift Code	EBILAEAD

* Please indicate your name, your reference number and **ASQ MEA 2017** against remittance reference enabling our bank to accurately locate your payment.

Payment Mode 2

Credit Card Payment Authorization

Amex, Visa and MasterCard are accepted.

I hereby authorize MCI Middle East LLC to debit my credit card as follows

Visa MasterCard Amex Credit card number: Expiry Date: /

Credit Validation code (3 digits on reverse of your credit card): Grand Total USD:

Credit card holder's name (please print): _____

Signature: _____ Date: _____

Please fax or email a copy of both sides of the credit card including your passport copy to: MCI Middle East LLC P.O. Box 124752, Dubai. Fax: +971 4 311 63 01

Email: asqmeaconference@mci-group.com

Payment is settled in USD according to the exchange rate of the day when the above credit card is debited by MCI.

Contact Details

MCI Middle East LLC (Conference Secretariat)

Address: P.O. Box 124752 | Dubai, United Arab Emirates | Phone : + 971 (0)4 311 6300 | Fax : + 971 (0)4 311 6301 | Email: asqmeaconference@mci-group.com

